ASABE Initiative Fund

Proposal for

**Initiating Body:** Click here to enter ASABE committee, division, community, group, etc.

Primary Contact Person: Click here to enter name.

Address: Click here to enter address.

Phone: Click here to enter phone number.

E-mail: Click here to enter e-mail.

Submission Date: Click here to choose Submission Date.

# Purpose

Describe the purpose of the project, activity, or program for which funding is sought.

Click here to enter text.

# Needs/Problems Addressed

Identify the needs or problems being addressed. Ideas for information to include here are:

* Length of time needs/problems have existed
* Whether problem has ever been addressed before, and what the outcome was
* Impact of problem on members
* Number of members impacted
* Impact on membership retention/growth

Click here to enter text.

# Anticipated Results

Identify the anticipated results of the project. Ideas for information to include here are:

* What is the desired outcome?
* What measurable benefits will be a result of the project?
* How will progress and success be measured?

Click here to enter text.

# Alignment to Society Objectives and Strategic Priorities

Initiative Fund proposals must align with the Society's objectives, set forth in the Society Bylaws, Article B2, Paragraph 1, and with the goals and strategies identified by the Board of Trustees. State the goals and/or priorities with which this project is aligned and briefly describe how each is aligned.

Click here to enter text.

# Timetable

Provide expected timetable for the project from conception through completion. Include project initiation and completion dates, as well as key milestones along the way. Funding for a project is for a maximum of three years.

Click here to enter text.

# Budget

Provide a detailed budget for the project. Include complete estimates and all anticipated revenue and expenses. Include all funding and revenue sources. Identify any long-range fiscal implications. For multi-year projects, show funding being requested by year. Reminder: Generally, proposals that include travel costs for participants for meetings are not evaluated favorably.

Click here to enter text.

# Key Personnel and Endorsements

List the key personnel who will be responsible for completion of the project, as well as other personnel involved in the project. Provide a list of those who support and endorse the project, if any. This may include councils, committees, divisions, communities, groups, headquarters departments or staff.

Project Leaders:

[Name] [e-mail]

[Name] [e-mail]

Others:

[Name] [e-mail]

[Name] [e-mail]

[Name] [e-mail]

Endorsements: Click here to enter text.

# Appendix

Provide supporting material for your proposal here if needed.

Click here to enter text.