

# James R. and Karen Gilley Academic Leadership award

Nomination due by October 31

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ASABE: The Society for Engineering in Agricultural, Food and Biological Systems

## Nomination Instructions

Note: ASABE no longer accepts paper or PDF nominations. These materials are to be used to prepare the nominations, which must be submitted online through the nomination platform. All nomination materials are due by October 31<sup>st</sup>.

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- 1 Candidate's Name (first name, middle initial, last name)  
Email Address  
ASABE Membership number
- 2 Primary Employment Position and Institution/Company
- 3 Education (list all degrees earned, dates, fields, and institutions)
- 4 Registered Engineer (list states)
- 5 Areas of Specialization
- 6 Specific outstanding technical and professional engineering accomplishments and contributions meriting selection of the award.
- 7 Supplemental Information: Provide additional details on national ASABE leadership positions held by nominee, other leadership positions, participation in technical and professional development programs to improve the nominee's management and leadership capabilities, documentation regarding the nominee's mentoring of young faculty, documentation regarding the encouragement of faculty to be members of ASABE and registered as Professional Engineers.
- 8 Record of professional work experience (list principal positions and describe primary responsibilities for each; include dates).
- 9 Contributions of record: include citations for the 5 most significant publications written by the nominee.
- 10 Summary: numbers of refereed journal articles; patents; books; book chapters; conf. proceedings; other publications; other contributions of record.
- 11 Principal technical society memberships (including grades) and activities, and other noteworthy pertinent accomplishments in engineering and public service (boards, committees, consultant-ships, important offices held and contributions to society).
- 12 Professional recognition (honors, awards, prizes, honorary degrees; give specifics)
- 13 Proposed Citation (not more than 20 carefully edited words that reflect specific documented contributions).  
submitted directly through the online nomination form.

\*References – List 5 references who will support a letter of support for this nomination. All references letters must be submitted directly through the online nomination form by October 31st.

These references must include:

1. Senior academic official of the college where the academic department is located (Dean or higher)
2. Department head or chair of another ABET accredited biological and agricultural department program in the United States
3. Assistant professor within the nominee's department
4. Full professor in nominee's department
5. Other ASABE member