

Agricultural & Biological Engineering Professional Engineering Examination
(Ag & Bio Eng PE)
Incentive for *First-Time* PE Exam Candidates

April 2018 Exam

In an effort to increase the numbers of first-time takers of the Ag & Bio Eng PE exam, ASABE's Professional Engineering Institute (PEI), the Dale Wm. Zimmerman PE Fund and the ASABE Board of Trustees have partnered to provide two incentives for first time candidates – 1) reimbursing April 2018 exam registration fees up to \$300; and 2) giving \$150 to takers to be used in any way they see fit. The criteria and procedure are as follows:

1. The offer is only open to first-time test takers, those who have not attempted to take a professional engineering exam **in any discipline** prior to the April 2018 administration.
2. Candidates must take the Ag & Bio Eng PE exam.
3. Candidates must pay all costs for the application and administration of the exam.
4. Upon receiving a letter from one's respective state board of licensure or notice from the National Council of Examiners for Engineering and Surveying (NCEES - <http://ncees.org>) with the results of the April 2018 exam, the candidate must submit a copy of the letter or notice to ASABE. Reimbursement will be provided regardless of whether the candidate passes the exam or not. Reimbursement will only be for state application fees and NCEES test administration costs not to exceed \$300.
5. Candidates will receive \$150 along with reimbursement costs outlined in #4 above.
6. Those wishing to take advantage of this offer must submit their name and statement of intention to Mark Crossley at crossley@asabe.org no later than January 1, 2018. This offer is available on a first-come, first served basis and is limited to 30 participants. The first 30 applicants whose names are received by Mark are guaranteed reimbursement if they meet the other criteria in this document. Those who are assigned a number on the list higher than 30 are the alternates who will, in order, be selected for reimbursement should a candidate above them on the list fail to meet the requirements. Requests for reimbursement are to be submitted to Mark no later than August 1, 2018.
7. The candidate must have no other source of funds for taking the exam except personal funds. Those eligible for assistance from an employer, for example, are not eligible for this reimbursement program.
8. Candidates must be a member of ASABE. Candidates are invited to join ASABE if they are not a member. New members may enroll online at <http://www.asabe.org>.
9. The list of candidates for this program will be reviewed by PEI and ED-414 Engineering Licensure Committee for compliance with the requirements. Their decision will be final.

Suggestions to candidates:

- Candidates are encouraged to take advantage of exam preparation resources at <http://www.asabe.org/membership/career-resourcespe-licensure/pei.aspx>, and request a mentor through ASABE (crossley@asabe.org) who can provide tips on having a successful examination.
- Candidates must follow all directions from their state board of licensure and NCEES for deadlines, letters of reference, procedures, etc. See the appropriate websites.